

CERTIFICATE-LEVEL PROGRAM

CLINICAL MEDICAL ASSISTING

The Clinical Medical Assisting program prepares students for entry-level positions in the medical field. Students will have the skills to work as medical and office assistants in clinics, hospitals, and doctors' offices. Medical Assistants answer patient questions, prepare and administer medication, collect lab specimens, and perform other essential tasks. They also have knowledge of insurance codes, medical software and accounting, and office billing basics.



PROGRAM INFO

Length: **60 Weeks / 3 Terms**
Semester Credit Hours: **42**
Clock Hours: **930**
Course Prep Hours: **125**
Format: **Hybrid**



INDUSTRY CERTIFICATION

Eligibility for **Phlebotomist, EKG, and Medical Assistant** Certifications through National Center for Competency Testing (**NCCT**).

Eligibility for the **Registered Medical Assistant (RMA)** exam through American Medical Technologists (**AMT**).



EXTERNSHIP

165 hours



LOCATION

Chicago LaSalle (Branch Campus)
203 N. LaSalle St. Chicago, IL 60601

Evergreen Park (Campus Extension)
9730 S. Western Ave, Suite 100
Evergreen Park, IL 60805

Naperville (Campus Extension)
200 East 5th Ave, Suite 128
Naperville, IL 60563



MIDWESTERN
CAREER COLLEGE

www.mccollege.edu

CALL NOW (312) 236.9000 x 1
admissions@mccollege.edu

CERTIFICATE-LEVEL PROGRAM CLINICAL MEDICAL ASSISTING

WHAT IS CLINICAL MEDICAL ASSISTING?

Medical assistants complete administrative and clinical tasks in the offices of physicians, hospitals and other healthcare facilities. Their duties can include handling patient intake and care, performing routine diagnostic and recording procedures, conducting pre-examination and examination assistance, and administering medications and first aid. This program is a great choice for students new to the medical profession.

CURRICULUM HIGHLIGHTS*

- Introduction to Technology and Healthcare
- Medical Terminology
- Anatomy & Physiology
- Phlebotomy Technician
- EKG Technician

- Patient Communication and E.H.R.
- Medical Insurance, Billing, and Coding
- Introduction to Pharmacology
- Externship

*Curriculum is subject to change. See catalog for current course offerings.

PROGRAM OBJECTIVES

The Clinical Medical Assisting program prepares students to:

- Provide knowledge and comprehensive training in Anatomy and Physiology of the body structures.
- Demonstrate knowledge of Pathological conditions and skills in performing routine clinical procedures.
- Perform entry-level medical assisting with both clinical and administrative duties.
- Demonstrate the knowledge and skills in Electronic Health Records and Medical Insurance, Billing and Coding.
- Develop working knowledge in CLIA waived laboratory procedures such as infection control, sterilization processes, phlebotomy, pharmacology.
- Prepare patients and help physicians with diagnostic procedures and minor surgical procedures performed in clinics.
- Demonstrate professionalism and effective communication in a healthcare setting.
- Provide patient care in accordance with laws, policies, and regulations.
- Demonstrate effective critical thinking skills.

ADMISSIONS OFFICE

- **Chicago LaSalle** (Branch Campus) 203 N. LaSalle St., Chicago, IL 6060. Admissions: (312) 236.9000 x 1 / admissions@mccollege.edu

ABOUT MIDWESTERN CAREER COLLEGE

Our mission is to provide premier, career-focused education to empower students with academic training, technical expertise and professional support to launch or advance their successful careers. Established in 2004, MCC has locations in downtown Chicago, Naperville and Evergreen Park and is accredited by the Commission of the Council on Occupational Education (COE).*

*See disclaimer for full contact information.

