

CARES ACT REPORTING

4th Quarter Fund Report – FINAL REPORT

This report is being provided in accordance with Department of Education guidelines as they relate to Section 18004(e) of the Coronavirus Aid, Relief and Economic Security (CARES) Act. Midwestern Career College received its allocation of Higher Education Emergency Relief Funds (HEERF) on May 20, 2020 and this report is being provided on January 9, 2021.

1. An acknowledgement that the institution signed and returned to the Department the Certification and Agreement and the assurance that the institution has used, or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students.

Midwestern Career College (“MCC”) signed and returned to the Department of Education, the “[Recipient’s Funding Certification and Agreement - Emergency Financial Aid Grants to Students under the Coronavirus Aid, Relief, and Economic Security \(CARES\) Act](#)” on May 07, 2020.

MCC certifies that it will use no less than 50% of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students.

2. The total amount of funds that the institution will receive or has received from the Department pursuant to the institution’s Certification and Agreement [for] Emergency Financial Aid Grants to Students.

MCC has received a total allocation of **\$250,896** from the Department of Education under 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students.

3. The total amount of Emergency Financial Aid Grants distributed to students under Section 18004(a)(1) of the CARES Act as of the date of submission (i.e., as of the initial report and every calendar quarter thereafter).

As of January 9, 2021 MCC, has distributed **\$250,896** in Emergency Financial Aid Grants to students.

4. The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act.

The estimated total number of students at MCC eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act is **481**. MCC did not have any students enrolled exclusively in online courses on March 13, 2020.

5. The total number of students who have received an Emergency Financial Aid Grant to students under Section 18004(a)(1) of the CARES Act.

As of January 9, 2021, **307** students have received an Emergency Financial Aid Grant. For the purposes of this report, MCC considers an Emergency Financial Aid Grant received by a student once a paper check was mailed to the mailing address provided by the student on CARES HEERF Student Eligibility Certification form. Physical receipt of checks will be confirmed once a student deposits a check. Checks not deposited within 60 days of issue, will be voided and reissued.

6. The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under Section 18004(a)(1) of the CARES Act.

To ensure the proper distribution of Emergency Financial Aid Grants to students who incurred expenses related to the disruption of campus operations due to the COVID-19, such as food, housing, utilities, course materials, technology, health care, and/or child care, Midwestern Career College first determined criteria for grant eligibility based on Department of Education's guidance. To qualify for Grants, students must:

- be enrolled or in a degree, certificate, or other recognized educational credential program;
- not be enrolled in elementary or secondary school;
- have a high school diploma or its recognized equivalent;
- maintain satisfactory academic progress (SAP);
- not owe an overpayment (refund) on Title IV grants;
- not be in default on a Title IV loan;
- be a U.S citizen or national, a permanent resident, or an eligible non-citizen;
- have returned any fraudulently obtained Title IV funds, if convicted of, or pled guilty/no contest to charges;
- not have fraudulently received Title IV loans in excess of annual or aggregate limits;
- have repaid any Title IV loan overpayment amounts in excess of annual or aggregate limits, if obtained inadvertently;
- if male, have registered for Selective Service; and
- not have a federal or state conviction for drug possession or sale, with certain time limitations.
- and in addition to the requirements above, students must have incurred expenses related to the disruption of MCC's campus operations due to coronavirus. Eligible expenses include food, housing, utilities, course materials, technology, health care, and/or child care.

Once a pool of eligible students was established based on the above outlined criteria, an email was sent to all eligible students on May 26, 2020 providing information regarding Emergency Financial Aid Grants. The email also explained that to receive grant funds, MCC's CARES HEERF (Higher Education Emergency Relief Fund) Student Eligibility Certification ("Certification") must be completed by a student. The Certification attests that a student incurred expenses related to the disruption of MCC's campus operations due to coronavirus. A link to the Certification was provided

in the email sent to eligible students. A deadline for certification for the first phase of funding was set to June 15, 2020. The deadline was then extended to June 30, 2020.

An additional certification window was opened on 11/30/2020. Eligible students were contacted via email directing them to follow a link to the Certification form. The certification window closed on 12/13/2020.

Certifications were reviewed for eligibility and accuracy by the CARES Act Committee. Students who certified that they incurred expenses related to the disruption of campus operations due to the COVID-19, such as food, housing, utilities, course materials, technology, health care, and/or childcare were issued a **\$300** Emergency Financial Aid Grant after the first certification window. Students were issued **\$1,358.64** or **\$1,058.64** after the second certification window. Students received the Emergency Financial Aid Grants by paper check, mailed to the address provided on the student's Certification.

7. Any instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants.

MCC posted an announcement regarding Federal CARES Relief Act Information and Emergency Financial Aid Grants on the COVID-19 section of its website on May 26, 2020. The announcement can be found at the following link: <https://mccollege.edu/federal-cares-relief-act/>.

Eligible students also received an email on May 26, 2020 explaining the Cares HEERF (Higher Education Emergency Relief Fund) and MCC's certification process. The text of the email is below:

CARES Higher Education Emergency Relief Fund (HEERF) Eligibility and Application Information

CampusSafety <campussafety@mccollege.edu>

Tue 5/26/2020 7:16 PM

To: Care <Care@mccollege.edu>

Dear MCC Student,

Please read the following email closely as it contains important information about your CARES HEERF (Higher Education Emergency Relief Fund) grant eligibility requirements and steps to apply.

Detailed information about federal CARES Act funding is posted on MCC website here: <https://mccollege.edu/federal-cares-relief-act/>.

Please review the information on the website *before* submitting your application for the grant.

Based on the guidance provided by the US Department of Education, to meet the eligibility parameters to qualify for federal CARES Act funds, students must be eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965, as amended (HEA) **and** must have incurred expenses related to the disruption of MCC's campus operations due to coronavirus. Eligible expenses include food, housing, utilities, course materials, technology, health care, and/or child care.

You are receiving this email because our records indicate that you meet eligibility parameters to qualify for federal CARES Act funding based on the requirements listed under Section 484 in Title IV of the Higher Education Act of 1965, as amended (HEA). Detailed requirements are listed on MCC website here: <https://mccollege.edu/federal-cares-relief-act/>.

To certify that you had incurred eligible expenses related to the disruption of MCC's campus operations due to coronavirus and to apply for the CARES Act funding, you will need to fill out and submit the CARES HEERF Student Eligibility Certification Form.

- You will be asked to login into your MCC office 365 student account;
- On the form you will be asked 1) to certify whether you had incurred eligible expenses related to the disruption of MCC's campus operations due to the COVID-19 pandemic; 2) to provide your current US mailing address, and 3) to attest to your agreement to use the funds for eligible expenses as defined in the CARES Act.

This is the first round of HEERF grant distributions with \$300 in grant money issued to each eligible student. If additional funding becomes available, eligible students will receive additional instructions as well as a new certification application to complete. Do not submit multiple applications. Multiple submissions will slow down the review and approval process.

You can find and fill out the CARES HEERF Student Eligibility Certification Form here:

<https://forms.office.com/Pages/ResponsePage.aspx?>

[id=VuSxxuLFkkSkV0j9t5_nAUo8ynGqrg5DvjPxnq4HZLmFUQz!QU0tEQ1g1Nk0zNTRKR05LVUE2NDJZQy4u](https://forms.office.com/Pages/ResponsePage.aspx?id=VuSxxuLFkkSkV0j9t5_nAUo8ynGqrg5DvjPxnq4HZLmFUQz!QU0tEQ1g1Nk0zNTRKR05LVUE2NDJZQy4u)

DO NOT REPLY to this email. Questions can be submitted to care@mccollege.edu from your MCC student email.

Please note that we will not be able to respond to CARES funding related questions submitted to campussafety@mccollege.edu and/or submitted from a personal email address.

Best regards,



MCC CARES Committee

Midwestern Career College

100 S. Wacker Dr., LL1-50, Chicago, IL 60606

T 312.236.9000 x1020 | F 312.277.1007 | mccollege.edu



Eligible students also received an email on November 11, 2020 explaining the CARES HEERF (Higher Education Emergency Relief Fund) and MCC's certification process. The text of the email is below:

CARES Higher Education Emergency Relief Fund (HEERF) Eligibility and Application Information

Care <Care@mccollege.edu>

Mon 11/30/2020 10:19 PM

Dear MCC Student,

Please read the following email closely as it contains important information about your CARES HEERF (Higher Education Emergency Relief Fund) grant eligibility requirements and steps to apply.

Detailed information about federal CARES Act funding is posted on MCC website here: <https://mccollege.edu/federal-cares-relief-act/>.

Please review the information on the website *before* submitting your application for the grant.

Based on the guidance provided by the US Department of Education, to meet the eligibility parameters to qualify for federal CARES Act funds, students must be eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965, as amended (HEA) and must have incurred expenses related to the disruption of MCC's campus operations due to coronavirus. Eligible expenses include food, housing, utilities, course materials, technology, health care, and/or child care.

You are receiving this email because our records indicate that you meet eligibility parameters to qualify for federal CARES Act funding based on the requirements listed under Section 484 in Title IV of the Higher Education Act of 1965, as amended (HEA). Detailed requirements are listed on MCC website here: <https://mccollege.edu/federal-cares-relief-act/>.

To certify that you had incurred eligible expenses related to the disruption of MCC's campus operations due to coronavirus and to apply for the CARES Act funding, you will need to fill out and submit the CARES HEERF Student Eligibility Certification Form.

- You will be asked to login into your MCC Office 365 student account;
- On the form you will be asked 1) to certify whether you had incurred eligible expenses related to the disruption of MCC's campus operations due to the COVID-19 pandemic; 2) to provide your current US mailing address, and 3) to attest to your agreement to use the funds for eligible expenses as defined in the CARES Act.

This is the second round of HEERF grant distributions. The total distributed to each individual student will depend on the number of students certifying. Do not submit multiple applications. Multiple submissions will slow down the review and approval process.

You can find and fill out the CARES HEERF Student Eligibility Certification Form here:

https://forms.office.com/Pages/ResponsePage.aspx?id=VuSxnULFkkSkV0j9t5_nAUo8ynGqg5DyjPxa4HZLmFUQzLOU0tEO1g1Nk0zNTRKRO5LVUE2NDJZQy4u

The deadline to submit the Certification Form is 12/13/2020 at 10:00 PM. There will be no extensions or additional certification windows.

Questions can be submitted to care@mccollege.edu from your MCC student email.

Please note that we will not be able to respond to CARES funding related questions submitted from a personal email address.

In order to certify their eligibility, students were directed to fill out a certification form as shown below:

Cares HEERF (Higher Education Emergency Relief Fund) Student Eligibility Certification

The Coronavirus Aid, Relief, and Economic Security (CARES) Act provides economic relief to students who incurred eligible expenses related to the disruption of campus operations due to the COVID-19 pandemic. Eligible expenses include food, housing, utilities, course materials, technology, health care, and/or child care. Per the federal guidelines provided by the US Department of Education, tuition is not considered an eligible expense. Midwestern Career College (MCC) will be mailing the checks to students who meet eligibility requirements as stipulated by the Act and who certify below.

This is the first round of HEERF grant distributions with \$300 in grant money issued to each eligible student. If additional funding becomes available, students will receive additional instructions as well as a new certification application to complete. Do not submit multiple applications of this form. Multiple submissions will slow down the review and approval process.

Hi Alexander, when you submit this form, the owner will be able to see your name and email address.

* Required

1. Have you incurred expenses as a result of COVID-19-related disruptions to MCC's campus operations? *

Yes
 No

2. If you answered YES for Question # 1, do you agree to use the distributed funds for the following needs: food, housing, utilities, course materials, technology, health-care and/or child care expenses as stipulated in the CARES HEERF Policy set forth by the US Department of Education. *

Yes
 No

3. Please provide the following information so we know where to mail your check.

Full Name *

4. Street Address *

5. Apartment/Unit Number
If applicable

6. City *

7. State *

8. Zip Code *

9. By typing my full name below and submitting this certification form, I certify that I have incurred expenses as a result of COVID-19-related disruptions to MCC's campus operations. Furthermore, I agree to use the funds distributed to me for the following needs: food, housing, course materials, technology, health-care and/or child care expenses as stipulated in the CARES HEERF Policy set forth by the US Department of Education. *

Send me an email receipt of my responses

Students also received emails confirming approval for the Emergency Financial Aid Grants. The text of the email is below:

HEERF Grant Funds Update
Care <Care@mccollege.edu>
Fri 6/12/2020 2:43 PM
To: Care <Care@mccollege.edu>
Dear Student,

Your application for HEERF Grant Funds has been reviewed and you have been approved for a \$300 grant check. The check has been mailed to the address you provided on your application. Checks were mailed on Tuesday, June 9th. If you have any questions, please contact care@mccollege.edu. Please note we can only respond to emails received from your MCC-provided email account.

Sincerely,

CARES Team

HEERF Grant Update
Care <Care@mccollege.edu>
Fri 12/18/2020 9:26 PM
To: Care <Care@mccollege.edu>

Dear Student,

Your application for HEERF Grant Funds has been reviewed and you have been approved for a grant check. The check has been mailed to the address you provided on your application. Please allow 7-10 business days to receive the check. If you have any questions, please contact care@mccollege.edu.

Please note we can only respond to emails received from your MCC-provided email account.

Sincerely,

CARES Team