



ASSOCIATE OF APPLIED SCIENCE IN

Business Administration

Midwestern Career College's Associate of Applied Science in Business Administration Program prepares students to begin or advance their careers in the U.S. business world. Whether you are planning to start your own business or would like to take steps towards completing your degree in the United States, this program will provide you with a comprehensive learning experience.



PROGRAM INFORMATION

Length: **2 Years (80 Weeks/5 Terms)**

Semester Credit Hours: **60**

Clock Hours: **915**

Format: **Hybrid**



ADMISSION REQUIREMENTS

18+ Years of Age

High School Diploma or GED



CAMPUS

Main Campus

100 S. Wacker Dr., LL 1-50
Chicago, IL 60606

Campus Extension

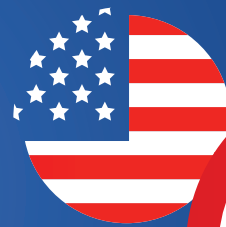
203 N. LaSalle St.,
Chicago, IL 60601

MIDWESTERN CAREER COLLEGE
312.236.9000 | MCCollege.edu

Midwestern Career College (MCC) is approved by the Division of Private Business and Vocational Schools of the Illinois Board of Higher Education (IBHE). IBHE address and website for reporting complaints: Illinois Board of Higher Education Division of Private Business and Vocational Schools, 1 N. Old State Capitol Plaza, Suite 333, Springfield, IL, 62701; Phone (217) 782-2551 Fax (217) 782-8548; <http://complaints.ibhe.org/>. Midwestern Career College (MCC) is accredited by the Commission of the Council on Occupational Education. For more information about the College's accreditation, you may contact Council on Occupational Education (COE), 7840 Roswell Road, Building 300, Suite 325, Atlanta, GA 30350, Telephone: 770-396-3898, Fax: 770-396-3790, www.council.org. MCC is approved by the State of Illinois Department of Veteran's Affairs. MCC is authorized under Federal law to enroll nonimmigrant alien students. Programs may vary by location. Information is subject to change. Contact MCC for the latest information. Equipment shown in the promotional materials may not be an exact representation of that available during the course of study. For more information about graduation rates, the median debt of students who completed the programs, and other important information, visit our website at www.mccollege.edu/consumer-information. Effective 07/18/2019

Business Administration

Midwestern Career College's Associate of Applied Science in Business Administration will serve as a preparatory course for students who plan to learn about business. The program will delve into the intricacies of business planning, functions, and essential processes of an entrepreneurial organization.



PROGRAM OBJECTIVES

Upon successful completion of the program, students will be able to:

- Demonstrate a knowledge base in business administration
- Demonstrate knowledge in accounting, management theory, and marketing
- Communicate and interact as effective members of the administration team
- Demonstrate the ability to think critically
- Effectively engage in decision-making in business
- Demonstrate professional ethical practice

CURRICULUM HIGHLIGHTS*

- Management Theory
- Business Ethics
- Accounting
- Finance
- Marketing
- Business Operations
- Project Management
- Business Analysis
- Social Media Marketing
- Customer Relationship Management
- Computer Applications
- Career Development

*Curriculum is subject to change. See catalog for current course offerings.

CAREER OUTLOOK

According to the Bureau of Labor Statistics, employment of business operation occupations is projected to grow 5-9% percent from 2016 to 2026, faster than the average for all occupations, adding about 210,800 new jobs.*

*Source: Bureau of Labor Statistics 2016 wage data and 2016-2026 employment projections. "Projected growth" represents the estimated change in total employment over the projections period (2016-2026). "Projected job openings" represent openings due to growth and replacement.

ADMISSION PROCESS

- ✓ Schedule an interview with an admissions counselor
- ✓ Attend program information session and interview with the program director
- ✓ Fill out an application form and pay application fee
- ✓ Provide copy of a valid, government-issued photo ID
- ✓ Provide proof of having earned a high school diploma or equivalent
- ✓ Take an institutional entrance exam for Arithmetic and Reading Comprehension
- ✓ Submit a personal statement
- ✓ Fill out and sign enrollment agreement and all applicable admissions forms
- ✓ F-1 applicants: provide all necessary documents for Form I-20 application

ABOUT MIDWESTERN CAREER COLLEGE

MCC's mission is to provide premier career-focused education to empower students with academic training, technical expertise and professional support to launch or advance their successful careers. Established in 2004, MCC has locations in downtown Chicago, Naperville, Blue Island, and Skokie.