

## STANDARDS OF STUDENT CONDUCT

Midwestern Career College strives to create an academic environment that is conducive to learning and that supports a safe and comfortable environment for all members of the MCC community. To create this environment, certain behaviors are not tolerated by MCC.

- **Infliction of Harm:** any act that results in the infliction of pain or injury to students, staff, instructors, and all other members of the MCC community.
- **The Threat of Harm:** any behavior that intimidates, harasses, or intends to inflict pain or injury to another person. This includes threats towards students, staff, instructors, and all other members of the MCC community.
- **Theft:** any theft or attempted theft of property belonging to the College or students, staff, instructors, and all other members of the MCC community.
- **Vandalism:** the intentional and/or reckless destruction of property; damaging, destroying, defacing, tampering, misuse, or abuse of college property or the property of individuals.
- **Weapons:** use, possession, or transportation of weapons on campus including fireworks, firearms, knives, explosives, ammunition, or any item modified or adapted to be used as a weapon.
- **Alcohol:** MCC is an alcohol-free campus. Therefore, sale, exchange, use, possession or consumption of alcoholic beverages on campus is prohibited.
- **Drugs:** MCC is a drug-free zone, therefore, the sale, exchange, use, possession, or consumption of illegal drugs on campus is prohibited.
- **Smoking on Campus:** smoking is not permitted on MCC campus.
- **Disruptive Conduct, Harassment, and Intimidation:** conduct that is disorderly, unnecessarily disturbs others, and/or is disruptive to the standard practices and functions of the College is prohibited. Behavior that is harassing, intimidating or threatening or that constitutes unlawful discrimination based on another person's race, color, sex, sexual orientation, gender identity, religion, creed, age, national or ethnic origin, citizenship, veteran status, disability or any other legally protected class is prohibited.
- **Academic Dishonesty:** any means of cheating, plagiarism, falsification or academic dishonesty is a violation of the Standards of Conduct.
- **Failure to Comply:** willful obstruction and/or failure to comply with the legitimate oral or written directive of College staff and/or instructors acting in the performance of their prescribed duty.
- **Externship Violations:** any violation of MCC externship policies, the externship site's policies, or dismissal from a clinical site due to conduct violations.

## CORRECTIVE ACTION

If any portion of the Standards of Student Conduct is violated, corrective action will take place. In deciding which initial corrective action would be appropriate, the College will consider the seriousness of the infraction, the circumstances surrounding the matter, and the student's previous record.

Examples of corrective actions:

- **Oral Warning** – A meeting will be held with the student(s) and Student Service Manager. The details of that conversation will include the policy(s) violated and the expectations moving forward.
- **Written Warning** – A meeting will be held with the student(s) and Student Services Manager. The details of that conversation will include the policy(s) violated and the expectations moving forward. This conversation will be documented, and the student will receive a written copy of the conversation summary and sign a copy to be kept in their student record.

- Probation - A meeting will be held with the student(s) and Student Services Manager. The details of that conversation will include the policy(s) violated, the expectations moving forward, and the length of time for the probationary period. This conversation will be documented, and the student will receive a written copy of the conversation summary and sign a copy to be kept in their student record. Should another violation occur while the student is on probation, the student will be dismissed from the college.
- Dismissal - A meeting will be held with the student(s) and the Director of Academic Operations. The details of that conversation will include the policy(s) violated and the previous discussions around the student's behavior. This conversation will be documented, and a copy will be kept in their student record.

Though committed to a progressive approach to corrective action, MCC may consider certain infractions and violations of standards of conduct as grounds for immediate dismissal from the College.

### **DISMISSAL APPEAL**

Students who have been dismissed from the College due to a violation of standards of student conduct may appeal this decision by submitting an appeal letter within fourteen (14) calendar days of the dismissal. The appeal letter needs to be submitted in person or by email to the Student Services Manager. The Academic Council will review the appeal within five business days of the appeal letter receipt. The decision of the Academic Council is final and may not be further appealed.